

# Capital Markets SIG Checklist

## Community Architects Tasks:

- ✓ Set up chat channel named `#{sig-name}-sig` (see HOWTO Create a Chat Channel)
  - ✓ Add the Hyperledger Ecosystem team's point of contact as the owner of the channel @ Kottoni
- ✓ Set up mailing list named `{working-group-name}@hyperledger.org` (see HOWTO Create a Mailing List and HOWTO Add Moderator and /or Owner to Mailing List)
  - ✓ Add the SIG Chair as a moderator of the mailing list
  - ✓ Add the Hyperledger Ecosystem team's point of contact as a moderator of the mailing list
- ✓ Set up Wiki space
  - ✓ Edit the space permissions to provide View rights (and only view rights) to anonymous users.
- ✓ Add this wiki space to the "SIG" menu (see HOWTO Modify Top-Level Menu). Note: List is alphabetical.

## Ecosystem Tasks:

- ✓ Tell the CA team who is the SIG Chair and their email so they can add them to the mailing list.
  - ✓ SIG Chair is Vipin Bharathan vip@dlt.nyc
- ✓ Format Wiki space using Sample SIG Home Page
- ✓ Configure the sidebar on the space and remove the "Pages", "Blog", and "Space Shortcuts" sections by clicking on the `-`` sign next to them until they appear as a `+`` sign. Then save the changes.
- ✓ Set up a section in your wiki space for your Meeting Notes and Zoom recordings
- ✓ Work with the SIG chair to determine a date/time for the WG meetings. Choose a time that does not conflict with other WG and/or project calls from the community calendar. Make sure they email the request to [Community-architects@hyperledger.org](mailto:Community-architects@hyperledger.org)
- ✓ Have the SIG chair send an invite to [linuxfoundation.org\\_nf9u64g9k9rvd9f8vp4vur23b0@group.calendar.google.com](mailto:linuxfoundation.org_nf9u64g9k9rvd9f8vp4vur23b0@group.calendar.google.com) and the new mailing list for the meeting
- ✓ Send out welcome email to the SIG chair
- ✓ Work with the marketing team to add the working group to <https://www.hyperledger.org/join-a-group>
- ✓ Work with PR team to create a blog post