2019-09-10 Meeting notes

Date
10 Sep 2019

Attendees
- Silona Bonewald
- Igor Ioshpa
- Kirill Bychkov
- Emily Fisher
- Sara Garifullina

Goals

Discussion items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Agenda</td>
<td></td>
<td>• Ask <a href="mailto:igor.ioshpa@domain.com">Igor Ioshpa</a> to move content from Agenda page to session leaders or to become actual sessions</td>
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<tr>
<td></td>
<td>Session leader</td>
<td>Igor Ioshpa and Sara Garifullina</td>
<td>to add some sessions before launch on Monday</td>
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<tr>
<td></td>
<td>Grid</td>
<td></td>
<td>Needs to have real rooms and tables added and needs some sessions filled out before launch</td>
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<td></td>
<td>Registration</td>
<td></td>
<td>is up</td>
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<td>Marketing</td>
<td></td>
<td>need to get everything ready for launch. PR approval, a few grid sessions filled out.</td>
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<td>Blog post from HL</td>
<td>Emily Fisher by Thursday - Silona Bonewald</td>
<td>to Approve</td>
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Action items

- [ ] Set rooms up in the grid [Igor Ioshpa](mailto:igor.ioshpa@domain.com)
- ✔ Approval for landing page, facebook page Silona Bonewald
- ✔ Telegram Chat Channel - Sara Garifullina https://t.me/hlbootcamp
- [ ] Budget issues on LF Events and registration costs with Cvent
- [ ] Sponsorship package from LF events [Marta Piekarska](mailto:marta.piekarska@domain.com)
- ✔ T-shirt designed from Celia Stamps
- [ ] Press release for Monday [Igor Ioshpa](mailto:igor.ioshpa@domain.com) send to Silona Bonewald and [Emily Fisher](mailto:emily.fisher@domain.com) [Marta Piekarska](mailto:marta.piekarska@domain.com) (give us 48hrs)