# 2019-09-10 Meeting notes

## Date

10 Sep 2019

## Attendees

- Silona Bonewald
- Igor Ioshpa
- Kirill Bychkov
- Emily Fisher
- Sara Garifullina

## Goals

### Discussion items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda</td>
<td>• Ask Igor Ioshpa to move content from Agenda page to session leaders or to become actual sessions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Session leader</td>
<td>Igor Ioshpa and Sara Garifullina to add some sessions before launch on Monday</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grid</td>
<td>Needs to have real rooms and tables added and needs some sessions filled out before launch</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registration</td>
<td>is up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>need to get everything ready for launch. PR approval, a few grid sessions filled out.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blog post from HL</td>
<td>Emily Fisher by Thursday - Silona Bonewald to Approve</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Action items

- [ ] Set rooms up in the grid Igor Ioshpa
- [x] Approval for landing page, facebook page Silona Bonewald
- [x] Telegram Chat Channel - Sara Garifullina https://t.me/hlbootcamp
- [ ] Budget issues on LF Events and registration costs with Cvent
- [ ] Sponsorship package from LF events Marta Piekarska
- [x] T-shirt designed from Celia Stamps
- [ ] Press release for Monday Igor Ioshpa send to Silona Bonewald and Emily Fisher Marta Piekarska (give us 48hrs)